

NDF 061726 MPISa

### Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

**Primary Sponsor:** Jennifer Chappell

**Amount:** \$300 **Date:** 6/2/26

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 District 15 NDF funds to be transferred to Parks for picnic tables and trash cans for the Germantown/Schnitzelburg Blues Fest. *held June 5-7, 2024*

**City Agency:** Louisville Parks and Recreation  
**Contact Person:** Regina Tate  
**Agency Phone:** 502-574-7275

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

15                             
 District # *Signed by:* *J. Chappell*                    
 Council Member Signature          Amount          Date         

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: ' \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: NDF061726MPISa To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Louisville Parks and Recreation/Germantown Schnitzelburg Blues Fest

**Additional Signatures**

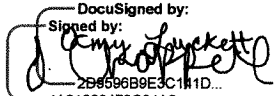
**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.**

**Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

**NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST**

<b>Interagency Name:</b> Louisville Parks and Recreation	
<b>Program/Project Name:</b> Germantown Schnitzelburg Blues Fest	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by:    
DocuSigned by:  
 Signed by:  
 2B8596B9E3C111D...  
 4A34828479C84A3...

Date: 6/5/2026  
 6/4/2026

## Luckett, Amy

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**From:** Canuel, Jason  
**Sent:** Friday, May 22, 2026 11:46 AM  
**To:** Tate, Regina; Luckett, Amy  
**Cc:** Chappell, Jennifer; Clark, Andrea; Johnson, Benjamin; Stenberg, Beth  
**Subject:** Re: Blues Fest

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Yes, Parks will accept the funding for the Blues Fest.

Jason T. Canuel  
**Director**  
**Louisville Parks and Recreation**  
PO Box 37280  
Louisville, Kentucky 40233  
502/574.6086 (office)  
502/439.7694 (cell)  
[jason.canuel@louisvilleky.gov](mailto:jason.canuel@louisvilleky.gov)



**LOUISVILLE  
PARKS  
AND RECREATION**



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**From:** Tate, Regina <Regina.Tate@louisvilleky.gov>  
**Sent:** Friday, May 22, 2026 10:55 AM  
**To:** Luckett, Amy <Amy.Luckett@louisvilleky.gov>  
**Cc:** Chappell, Jennifer <Jennifer.Chappell@louisvilleky.gov>; Clark, Andrea <Andrea.Clark@louisvilleky.gov>; Johnson, Benjamin <Ben.Johnson@louisvilleky.gov>; Stenberg, Beth <Beth.Stenberg@louisvilleky.gov>; Canuel, Jason <Jason.Canuel@louisvilleky.gov>  
**Subject:** Re: Blues Fest

Amy,

I'm copying Director, Jason Canuel so that he can accept the funds.

Thanks!

Regina Tate, CPRP  
Special Events Manager  
Louisville Parks and Recreation  
P.O. Box 37280  
Louisville, KY 40233  
502-574-7275

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**From:** Lockett, Amy <Amy.Lockett@louisvilleky.gov>

**Sent:** Thursday, May 21, 2026 5:12 PM

**To:** Tate, Regina <Regina.Tate@louisvilleky.gov>

**Cc:** Chappell, Jennifer <Jennifer.Chappell@louisvilleky.gov>; Clark, Andrea <Andrea.Clark@louisvilleky.gov>; Johnson, Benjamin <Ben.Johnson@louisvilleky.gov>; Stenberg, Beth <Beth.Stenberg@louisvilleky.gov>

**Subject:** RE: Blues Fest

Hi, Regina,

Thanks for letting me know. It's a busy time of year for us so I'm sorry I didn't get back to you yesterday. I will be sending over the signed application here shortly. As for transferring funds-

Will Parks accept \$300 from District 15 NDF for the Schitzelburg Blues Fest?

Thank you!

## **Amy Lockett**

**Legislative Assistant, District 15**

**Louisville Metro Council**

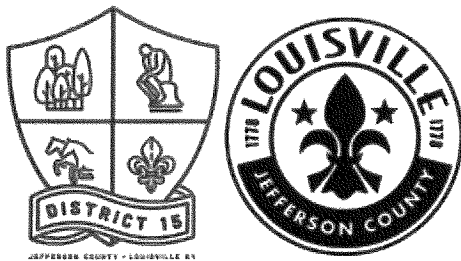
601 West Jefferson Street

Louisville, KY 40202

O: (502) 574-1115

C: (502) 409-3943

[amy.lockett@louisvilleky.gov](mailto:amy.lockett@louisvilleky.gov)



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**From:** Tate, Regina <Regina.Tate@louisvilleky.gov>

**Sent:** Thursday, May 21, 2026 10:01 AM

**To:** Lockett, Amy <Amy.Lockett@louisvilleky.gov>

**Cc:** Chappell, Jennifer <Jennifer.Chappell@louisvilleky.gov>; Clark, Andrea <Andrea.Clark@louisvilleky.gov>; Johnson, Benjamin <Ben.Johnson@louisvilleky.gov>

**Subject:** Fw: Blues Fest

**Importance:** High

Amy,

I cannot process this until I have the corrected and signed application as well as confirmation that council will be transferring the funds for the equipment. Next week I will be out so there may be a delay in your permitting.

Thanks!

Regina Tate, CPRP  
Special Events Manager  
Louisville Parks and Recreation  
P.O. Box 37280  
Louisville, KY 40233  
502-574-7275

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**From:** Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>

**Sent:** Tuesday, May 19, 2026 10:58 AM

**To:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Subject:** Fw: Blues Fest

Amy,

In addition to having a signature, I also need to have the Council listed as the sponsor. Also, as these items are being transferred to a non-Metro facility, funds will need to be transferred to Parks to cover the cost. Picnic tables and trash cans are \$15 each so the total would be \$300.

I will need this by the updated application by end of day tomorrow.

Thanks!

Regina Tate, CPRP  
Special Events Manager  
Louisville Parks and Recreation  
P.O. Box 37280  
Louisville, KY 40233  
502-574-7275

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**From:** Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>

**Sent:** Tuesday, May 19, 2026 10:51 AM

**To:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Subject:** Fw: Blues Fest

Amy,

I need a signature.

Thanks!

Regina Tate, CPRP  
Special Events Manager  
Louisville Parks and Recreation  
P.O. Box 37280  
Louisville, KY 40233  
502-574-7275

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**From:** Lockett, Amy <Amy.Lockett@louisvilleky.gov>  
**Sent:** Thursday, May 14, 2026 5:26 PM  
**To:** Tate, Regina <Regina.Tate@louisvilleky.gov>  
**Subject:** RE: Blues Fest

Hi, Regina,

Thanks for your patience. I've attached the application and the map is below, this will be the only request for this event.



The red and blue circles are where the supplies should be dropped. Please let me know if there is anything else you need from our end.

Thank you!

## Amy Lockett

**Legislative Assistant, District 15**

**Louisville Metro Council**

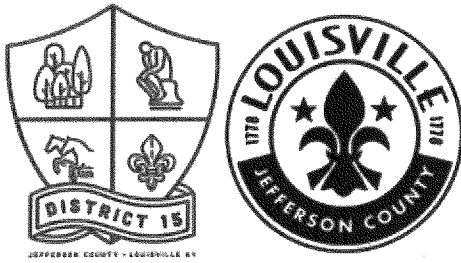
601 West Jefferson Street

Louisville, KY 40202

O: (502) 574-1115

C: (502) 409-3943

[amy.lockett@louisvilleky.gov](mailto:amy.lockett@louisvilleky.gov)



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**From:** Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>

**Sent:** Wednesday, May 13, 2026 10:39 AM

**To:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Subject:** Re: Blues Fest

Sounds great, thank you!

Regina Tate, CPRP

Special Events Manager

Louisville Parks and Recreation

P.O. Box 37280

Louisville, KY 40233

502-574-7275

---

**From:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Sent:** Tuesday, May 12, 2026 5:58 PM

**To:** Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>

**Subject:** RE: Blues Fest

Hi, Regina,

Thanks for checking in on this. Councilwoman Chappell and I touched base about this earlier and yes, we are still going to help with this one. I'll have the fillable application to you by time I leave the office tomorrow.

Thank you!

## **Amy Lockett**

**Legislative Assistant, District 15**

**Louisville Metro Council**

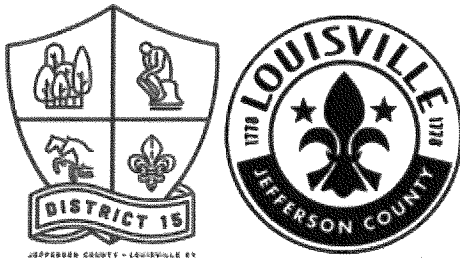
601 West Jefferson Street

Louisville, KY 40202

O: (502) 574-1115

C: (502) 409-3943

[amy.lockett@louisvilleky.gov](mailto:amy.lockett@louisvilleky.gov)



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**From:** Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>

**Sent:** Tuesday, May 12, 2026 11:34 AM

**To:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Subject:** Blues Fest

Amy,

Will any type of services be needed for the June 5<sup>th</sup> thru 7<sup>th</sup> Blues Fest?

Thanks!

Regina Tate, CPRP

Special Events Manager  
Louisville Parks and Recreation  
P.O. Box 37280  
Louisville, KY 40233  
502-574-7275