

**Historic Landmarks and Preservation Districts Commission**  
**Meeting Minutes**  
**September 21, 2023**

A meeting of the Louisville Metro Historic Landmarks and Preservation Districts Commission was held on Thursday, September 21, 2023 at 9:00 a.m. at the Old Jail Auditorium, located at 514 W. Liberty Street, Louisville, Kentucky.

**Commission Members present:**

Morgan Ward, Chair (left at 10:35 a.m.)  
Ashlyn Ackerman, Vice Chair  
Stefanie Buzan (left at 11:30 a.m.)  
Christopher Fuller  
Robert Kirchdorfer  
Kate Meador  
Amin Omidy  
Howard Rosenberg  
Lori Stahlgren

**Commission Members absent:**

Carrye Jones  
Emily Liu  
Doug Owen

**Staff Members Present:**

Joseph Haberman, Planning Manager  
Savannah Darr, Historic Preservation Officer  
Bradley Fister, Senior Planner

The following matters were considered:

**Historic Landmarks and Preservation Districts Commission  
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**APPROVAL OF MINUTES**

**AUGUST 17, 2023 HISTORIC LANDMARKS AND PRESERVATION DISTRICTS  
COMMISSION MEETING MINUTES**

On a motion by Commissioner Ackerman, seconded by Commissioner Fuller,  
the following resolution was adopted:

**RESOLVED**, the Louisville Metro Historic Landmarks and Preservation Districts  
Commission does hereby **APPROVE** the Minutes of the meeting conducted on  
August 17, 2023.

**The vote was as follows:**

**Yes: Commissioners Ackerman, Buzan, Fuller, Kirchdorfer, Meador,  
Omidy, Rosenberg, Stahlgren, and Ward**  
**Absent: Commissioners Jones, Liu, and Owen**

**Historic Landmarks and Preservation Districts Commission  
Meeting Minutes  
August 17, 2023**

**NEW BUSINESS**

Request: Design Guidelines Update  
Project Name: Roofing Design Guidelines  
Jurisdiction: Louisville Metro  
Council District: 1-26  
Case Manager: Savannah Darr, Historic Preservation Officer

The documentation prepared for this was incorporated into the record. The Commissioners received this in advance of the hearing, and it was available to any interested party prior to the public hearing. The documentation is part of the case file maintained at the Office of Planning, 444 South 5th Street.

**A recording of the Historic Landmarks and Preservation Districts Commission meeting is available online at [louisville.legistar.com](http://louisville.legistar.com), or you may contact the Office of Planning to obtain a copy.**

**Agency testimony:**

Savannah Darr presented a brief overview of the Roofing Design Guidelines changes that are proposed. She noted the bigger changes for discussion and feedback (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

**Historic Landmarks and Preservation Districts Commission  
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**NEW BUSINESS**

Request:	Design Guidelines Update
Project Name:	Siding and Trim Design Guidelines
Jurisdiction:	Louisville Metro
Council District:	1-26
Case Manager:	Savannah Darr, Historic Preservation Officer

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**Agency testimony:**

Savannah Darr presented a brief overview of the Siding and Trim Design Guidelines changes that are proposed. She noted the bigger changes for discussion and feedback (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

**Historic Landmarks and Preservation Districts Commission  
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**NEW BUSINESS**

Request: Design Guidelines Update  
Project Name: Masonry, Paint, and Metal Design Guidelines  
Jurisdiction: Louisville Metro  
Council District: 1-26  
Case Manager: Savannah Darr, Historic Preservation Officer

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**Agency testimony:**

Savannah Darr presented a brief overview of the Masonry, Paint, and Metal Design Guidelines changes that are proposed. She noted the bigger changes for discussion and feedback (see recording for detailed presentation).

**Public Comment:**

**The following spoke on the request:**

Debra Harlan, 1734 Chichester Avenue, Louisville, KY provided comments on the proposal to change masonry paint guidelines. She opposed the request to no longer review paint color on previously painted masonry and advised the Commission to rethink the edits to those particular guidelines.

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

**Historic Landmarks and Preservation Districts Commission  
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**NEW BUSINESS**

Request: Design Guidelines Update  
Project Name: Windows Design Guidelines  
Jurisdiction: Louisville Metro  
Council District: 1-26  
Case Manager: Savannah Darr, Historic Preservation Officer

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**Agency testimony:**

Savannah Darr presented a brief overview of the Windows Design Guidelines changes that are proposed. She noted the bigger changes for discussion and feedback (see recording for detailed presentation).

**Public Comment:**

**The following spoke on the request:**

Charles Raith, 1412 Willow Avenue, Louisville, KY provided comments virtually via WebEx on the proposal to change windows guidelines. He supports the changes for buildings taller than four stories and requests the Commission consider Master Plans for large window projects.

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

**Historic Landmarks and Preservation Districts Commission  
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**NEW BUSINESS**

Request: Design Guidelines Update  
Project Name: Doors and Entryways Design Guidelines  
Jurisdiction: Louisville Metro  
Council District: 1-26  
Case Manager: Savannah Darr, Historic Preservation Officer

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**Agency testimony:**

Savannah Darr presented a brief overview of the Doors and Entryways Design Guidelines changes that are proposed. She noted the bigger changes for discussion and feedback (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

**Historic Landmarks and Preservation Districts Commission  
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**NEW BUSINESS**

Request: Design Guidelines Update  
Project Name: Porches and Decks Design Guidelines  
Jurisdiction: Louisville Metro  
Council District: 1-26  
Case Manager: Savannah Darr, Historic Preservation Officer

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**Agency testimony:**

Savannah Darr presented a brief overview of the Porches and Decks Design Guidelines changes that are proposed. She noted the bigger changes for discussion and feedback (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

**Historic Landmarks and Preservation Districts Commission  
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**NEW BUSINESS**

Request:	Design Guidelines Update
Project Name:	Alternative Materials Design Guidelines
Jurisdiction:	Louisville Metro
Council District:	1-26
Case Manager:	Savannah Darr, Historic Preservation Officer

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**Agency testimony:**

Savannah Darr presented a brief overview of the Alternative Materials Design Guidelines that are brand new. She noted the new concepts for discussion and feedback as well as the fact that these provide a clear process for reviewing new materials (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

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**NEW BUSINESS**

Request:	Design Guidelines Update
Project Name:	Storefront Design Guidelines
Jurisdiction:	Louisville Metro
Council District:	1-26
Case Manager:	Savannah Darr, Historic Preservation Officer

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**Agency testimony:**

Savannah Darr presented a brief overview of the Storefront Design Guidelines changes that are proposed. She noted the bigger changes for discussion and feedback (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

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**NEW BUSINESS**

Request:	Design Guidelines Update
Project Name:	Sign Design Guidelines
Jurisdiction:	Louisville Metro
Council District:	1-26
Case Manager:	Savannah Darr, Historic Preservation Officer

The documentation prepared for this was incorporated into the record. The Commissioners received this in advance of the hearing, and it was available to any interested party prior to the public hearing. The documentation is part of the case file maintained at the Office of Planning, 444 South 5th Street.

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**Agency testimony:**

Savannah Darr presented a brief overview of the Sign Design Guidelines changes that are proposed. She noted the bigger changes for discussion and feedback (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

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**NEW BUSINESS**

Request: Design Guidelines Update  
Project Name: Mural Design Guidelines  
Jurisdiction: Louisville Metro  
Council District: 1-26  
Case Manager: Savannah Darr, Historic Preservation Officer

The documentation prepared for this was incorporated into the record. The Commissioners received this in advance of the hearing, and it was available to any interested party prior to the public hearing. The documentation is part of the case file maintained at the Office of Planning, 444 South 5th Street.

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**Agency testimony:**

Savannah Darr presented a brief overview of the Mural Design Guidelines that are brand new. She noted the new concepts for discussion and feedback (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

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**NEW BUSINESS**

Request:	Design Guidelines Update
Project Name:	Maintenance Design Guidelines
Jurisdiction:	Louisville Metro
Council District:	1-26
Case Manager:	Savannah Darr, Historic Preservation Officer

The documentation prepared for this was incorporated into the record. The Commissioners received this in advance of the hearing, and it was available to any interested party prior to the public hearing. The documentation is part of the case file maintained at the Office of Planning, 444 South 5th Street.

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**Agency testimony:**

Savannah Darr presented a brief overview of the Maintenance Design Guidelines changes that are proposed. She noted that these are more educational than enforceable as guidelines (see recording for detailed presentation).

**Commissioners' deliberation:**

The Commissioners provided feedback, comments, and guidance for Staff to further update the guidelines.

**This agenda item was for discussion only; no vote or action was taken.**

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**The meeting adjourned at approximately 11:45 a.m.**

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**Chairman**

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**Office of Planning Director**